Freshman Example

Personal information

**EDUCATION**

**Vanderbilt University** **Nashville, Tennessee**

**Majors:** Human and Organizational Development & Economics Class of 2024

**Minor:** Business

**High School**   **City, State**

**GPA:** x/x **ACT/SAT:** 35 Class of 2020

**EXPERIENCE**

**School Young Alumni Leaders City, State**

*President* May 2019 - May 2020

* Selected to be the first president to help integrate the relationships between current students and alumni
* Facilitated meetings and discussions of 32 committee members to plan for events and grow the alumni network
* Presented to the Alumni Board about the events of the Upper School to encourage continued involvement
* Promoted WebsiteName, School’s online community for alumni job opportunities, to expand the network

**Congressman for Congress** **City, State**

*Strategy Intern* January 2020 - August 2020

• Created infrastructure to import yard sign requests into a spreadsheet to create an optimal delivery route

• Joined campaign managers in preparing candidate for his first debate by helping create more concise answers

**Summer Camp**  **City, State**

*Founder* June 2017 - July 2019

• Created, organized and facilitated a full summer day camp for my local area out of my home

• Managed over $3000 in funds yearly, budgeting for supplies, crafts, food, and gifts we provided

• Facilitated social media program to allow parents to stay updated on their child’s activity

**Advisory Firm City, State**

*Intern* June 2018

* Helped edit and revise presentations to update clients on their investments
* Used Excel skills to analyze financial data with a self-created model

**COMMUNITY SERVICE**

**Pre-School Center City, State**

* Assisted teachers in preparing lessons and activities for their students August 2017 - May 2020
* Provided child-care during parent education nights

**Community Service Council, High School** **City, State**

• Created, led and coordinated projects for SchoolName student August 2018 – May 2020

• Developed an on-going relationship between Kinkaid and Small Steps to create a new education service project

**Teens Mentoring Teens, Social Motion Skills** **City, State**

• Mentored teens with autism weekly to help improve their social skills August 2019 – May 2020

**SKILLS, INTERESTS, & CAMPUS INVOLVEMENT**

**Skills:** Photoshop, Adobe Illustrator, Adobe InDesign

**Interests:** College Football Team, Baseball Team, City restaurant scene, open water dive license, golf, tennis